

Minutes
KSU Staff Senate Meeting (remotely via Teams)
February 15, 2021

Call to Order:

February meeting of the Kennesaw State University Staff Senate via Microsoft Teams on February 15, 2021. David Easterwood, Staff Senate president, called the meeting to order at 10:00a.m. Agenda approved at 10:02am and minutes from January meeting approved at 10:04am. Treasurer's Report, Bonnie Acton: Invoice was paid last month, balance should be reduced accordingly, scholarship account was increased. Dec. amount was 1413.00, following the February fundraiser we should have around \$200 in donations. Scholarship balance should exceed \$1500.

Guest Speakers:

Donna Reddix, Director, Office of Institutional Equity, Non-Discriminatory Policy: No changes to the existing policy. The policy will now be uploaded to the portal, is incorporated with the university policy and is in accordance with federal law. The only difference is that now it is available via university policy portal. Q: Where do we report any discriminatory hiring practices? A: Email Donna directly or go to the Office of Institutional Equity website to report and discriminatory action.

Kevin Gwaltney Ph.D., Director of Policy, Office of Accreditation and Policy, Univ. Policies: On policy portal, all that are in review or coming soon are noted as in progress. Policy on University Policies, should accurately represent process that exists. Dr. Gwaltney is available via email for follow up questions.

Committee Updates:

Budget, Finance, and Fundraising: Valentine's Day fundraiser was very successful with 21 submissions and 470 cards being sent out. We are awaiting a donation report to finalize the fundraiser totals.

Bylaws: Nothing specific about online meetings so is that something policy and procedures needs to look into or the creation of that language in bylaws?

Communications: Do we need to look at minutes from special meetings.

Policy and Procedures: Potentially moving representation from 3 to 4 years of service. Possibility of making officers non-voting members and allowing them an extra year of service. Also looking into announcing and keep information up online, especially in light of special meeting that just took place. This change is office representation might curb the conflict of interest in procedures.

Staff Recognition and Development:

Old Business:

Proclamation has been signed and delivered following the special meeting and we will get an update from the presidents office soon.

New Business:

President Elect Special Election: David reviews president elect procedures following Natasha Williams departure, Jeffrey Benedict and Denise Tucker will be up for vote via Qualtrics. Results: Jeffrey Benedict, 10, Denise Tucker, 12. Denise will assume the role of president elect and serve as president next year.

Office of Research Replacement Senator: David Easterwood reached out to Amanda DesLauries in grants and contracts as manager for pre-awards. Staff senate approves the replacement.

KSU Money: How we get it, how we can use it, how we can make the most of it?: Meeting to discuss budget items and how money works on campus. Hosted by Kathy Schwaig and Michael Rothlisberger. Thursday, Feb. 18 from 3:15-4:30pm. Link for the meeting https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZWYzZjgwMWUtMTg3NS00YmFILWlwZTgtOGRjNGRjNGJmNmE2%40thread.v2/0?context=%7b%22Tid%22%3a%2245f26ee5-f134-439e-bc93-e6c7e33d61c2%22%2c%22Oid%22%3a%22f37709c7-7063-431d-a6b4-f27f8c969a9b%22%7d
KSU COVID 19 Information and Resources: We are on a steady decline since our highest numbers two weeks into January. <https://coronavirus.kennesaw.edu/>

Next meeting is Monday, March 22nd. Q: Was the proclamation sent electronically to the president's office? A: yes, it is being sent electronically today. Q: Faculty Senate is discussing a motion to provost and president about no-layoffs. Do we want to add any notes to that? Link to the agenda (page 5 specifically): https://facultysenate.kennesaw.edu/meetings/Senate_February_Agenda.pdf
Q: Where did the layoffs come from if we are seeing record enrollment? A: Budget can be two-three years behind. We also have to look at drop offs from Fall to Spring as enrollment is posted. (Please add this to response to the resolution). Originally a \$10 million budget cut with furlough days was implemented. Some of the position cuts kept furlough days from happening in conjunction from funds sent down for COVID to keep salaries paid during teleworking. Now federal funding is no longer in place so some of the layoffs are having to occur. Q: What is the purpose we are serving? A: We are supposed to serve as a conduit between staff and administration. The purpose is overarching issues for staff as a whole and helping get individual problems to the right place. Q: Are there any ways we can get together or provide a time for the group to get to know each other and spend time outside of discussing business? meeting adjourned at 11:06am.

Attendees
Aaron Howell
Amanda DesLauriers
Amy Phillips
Andrea Douglas
Ann Ryan
Ann Vancza
Anna Traykova
Bonnie Acton
Brenda Stopher
Cecilia McDaniel
Cencilia Obika
Chelsea Mattox
Christine Zelt
Christy Storey
Clayton Sullivan
Cristen Dutcher
Daniel Terry
David Easterwood

David Tatu
Denise Tucker
Donna Reddix
Emmie Cass
Jaime Fulsang
Jeanine Jones
Jeffrey Benedict
Jennifer Lippincott
Karen McDonnell
Kathy Rechsteiner
Kevin Gwaltney
Lindsay Montgomery
Lydia West
Margaret Mazza
Michelle Chatelain
Nicole Connely
Nikki Hooven
Pam Smith
Rachel Strickland
Rebecca Mattox
Renee Gamache
Samantha Hazelwood
Sonja Christmas
Stefanie Green
Tomeka Jackson
Tricia Chastain
Veronica Trammel
Vickie Lee